

A SHINING STAR LIMO

PO Box 1574
Toms River, NJ 08754
(732) 262-4100
(609) 242-0032 - Fax
800-449-8185
www.sstarlimo.com

PROM CONTRACT

HIGH SCHOOL: _____

Prom Date _____ Prom Day _____ Prom Start Time: _____ # of hours _____

Client Name: _____ Phone # _____

Home Address: _____

Billing Address: _____

E-Mail Address: _____

Account #: _____ Exp. Date: _____ Security Code: _____

How did you hear about A Shining Star Limousine? _____

Pick-Up Details

1) Name _____ Time: _____

Address: _____ Phone: _____

2) Name _____ Time: _____

Address: _____ Phone: _____

3) Name _____ Time: _____

Address: _____ Phone: _____

Address of Prom: _____

Vehicles Reserved: _____ Rate: _____

Extra Charges _____

Overtime Rates: _____ Taxes: _____

Contract Total _____

Overtime will be charged after _____ and is due in Cash Deposit (non-refundable): _____

Balance Due: _____

Additional Deposits: _____

Special Instructions: _____

This is a non-refundable and binding contract between the above mentioned client and A Shining Star Limo. I understand this contract, its terms and conditions therein. I, the client, affirm that I am eighteen (18) years of age or older and that I have reviewed all the information contained in this contract. The information as listed above is correct. I authorize A Shining Star to charge the quoted deposit to the credit card I have provided. I am the authorized cardholder of the above credit card. I agree that the final balance will be collected in cash on the date of service at the first pick-up location. By signing below, I acknowledge that I have read and agree with the terms and conditions set forth and the front and back of this contract.

Client Signature: _____ Printed Name _____ Date _____

Service Signature _____ Date: _____

Service Contract Continues on Reverse Side

PROM SERVICE CONTRACT

Payment Policy:

- 1) Deposits Are Nonrefundable and Nontransferable.
- 2) The Balance is due in Cash on the date of service at the first pick-up location.
- 3) Overtime is due in cash on the day of service. Payment must be made to the chauffeur prior to going into overtime. Overtime is charged in half hour increments.

Cancellation Policy: All cancellations must be made in writing and sent to A Shining Star Limousine at PO Box 1574, Toms River, NJ. If cancellation occurs within forty-five (45) days of service, you are responsible for the remaining balance due. Cancellations are made based on the day received in our office, not by mailing date of the cancellation letter. You authorize A Shining Star Limousine to charge the credit card listed on the front of the contract for the remaining balance.

Modifications Policy: Changes to the contract can only be made by the client listed on the front of this contract. Modifications of the contract are limited to destinations, locations, pick-up times, adding or upgrading of vehicles and overtime. All contract changes must be finalized fourteen (14) days prior to scheduled date of service. Alterations and/or additions made by the client without written agreement of A Shining Star Limousine are invalid and unenforceable. Original vehicles booked cannot be downgraded and/or deleted from the contract. The number of hours contracted for the vehicle cannot be reduced.

Delay Policy: In the event there is a delay in travel caused by an Act of God, severe weather and/or road conditions and/or unforeseen traffic resulting in any of the contracted vehicles arriving late at the first pick-up address, A Shining Star Limo will modify the drop-off time to account for the amount of time caused by the delay. You agree that this action will be made adequate compensation for the delay and there will be no further liability incurred by A Shining Star Limo. A Shining Star Limo will make every effort to arrive at the designated pick-up locations on time even in the above situations.

Damage Policy & Fees: Alcoholic Beverages, Narcotics or controlled substances, and/or smoking are prohibited in our vehicles and will result in immediate termination of services. No refund will be made if this occurs and passengers will be responsible for any costs incurred in acquiring alternate transportation. The client hereby agrees to hold the company, its employees and agents harmless from any consequences of such wrongful use by the client and/or client's guests, including the cost to defend against same. Each vehicle is inspected prior, during and after each rental by the chauffeur. Client shall be responsible for any and all damages and harm suffered by the company, its employees, agents or third parties, including, but not limited to the vehicle, in regard to breakage, cleaning, burns, or interior or exterior damage to the extent of the actual cost to repair or replace, with a minimum charge of \$250.00. If the damage to the vehicle is of such extent that it needs to be taken out of normal service, the client will pay us for the revenue reasonably lost at eighty (80%) of our normal hourly rate. A fee of \$10 per glass will be charged for each cracked, broken or missing glass. A clean-up fee of \$100.00 will be charged for excessive trash left in the limousine and excessively spilled liquids. A sanitizing fee of \$250.00 will be charged if anyone of the passengers vomits in or on the limousine. If anyone feels sick, the chauffeur will gladly pull over to allow the person to step out of the vehicle. All large bags (duffels, luggage, backpacks, etc...) will be placed in the trunk of the vehicle while passengers are in transport. Bottled beverages are not allowed in the limousine. The chauffeur has the right to terminate the trip, without refund, if the passengers are putting the vehicle or chauffeur at any risk, or is not abiding by the rules of the contract.

General Prom Information:

A Shining Star Limousine, or its assigned agent, is hereby appointed client's attorney-in-fact to sign client's signature for additional charges to client's credit card for overtime, damages, and/or any charges due and not immediately paid by the customer & is authorized and empowered to charge all costs resulting from damages to said credit card.

Client hereby waives any and all claims against A Shining Star Limousine, its employees or agents for loss, injury and all damages to client's person or property from whatever cause, other than willful misconduct or gross negligence. A Shining Star Limousine, its agents, and/or employees shall not be liable for any personal property of the client or their guests which is misplaced, left in the vehicle, or damaged.

All efforts will be made to supply a replacement vehicle in the event of a vehicle breakdown. No refund will be made if a replacement vehicle is sent and/or the client refuses the replacement vehicle. A refund is limited to a pro-rated amount paid by the client for that specific vehicle with no further liability to A Shining Star Limousine if no replacement vehicle is available. In case of emergency, another limousine service may be subcontracted by A Shining Star Limousine to cover the contracted rental. A Shining Star Limousine is not responsible for fulfilling itineraries which indicate a time that the client expects to arrive at certain locations after the initial pick-up time.

The client agrees to all items outlined in the contract. The client agrees to pay all fees, charges, surcharges, overtime and damages. In the event that A Shining Star Limousine needs to employ a collection agency, or an attorney as a result of client refusal to pay his/her obligations, the client agrees to fully reimburse A Shining Star Limousine of all expenses that the company incurs, including, but not limited to, court costs, attorney fees, collection fees and out of pocket expenses. A two (2%) monthly fee will be added to all unpaid balances.

All contracts must be signed by an adult, referred to as the client, and returned to A Shining Star Limousine Office within fourteen (14) business days or contract is null and void.

My signature below indicates that I agree to all the terms and conditions listed above.

Client Signature _____ Date: _____

Printed Name _____